



JOB TITLE: SR IT AUDIT CONSULTANT

Job ID: 13128
Location: USF Tampa
Full/Part Time: Full-Time
Regular/Temporary: Regular

POSITION DETAILS

Dept Number/Name: 0-0140-000 / USF Office of Unv Audit & Comp
College Division: Bus and Fin-Audit and Compliance
Salary Plan: Administrative
Job Code/Title: 4458 / Sr IT Audit Consultant
Hiring Salary/Salary Range: \$67,000 - \$80,000
Position Number: 00023164

ORGANIZATIONAL SUMMARY

University of South Florida System Audit (USF System Audit) performs financial, compliance, operational, and IT audits, as well as special investigations and consulting projects, in accordance with professional standards.

USF System Audit is a cutting-edge internal audit shop that is well suited for life-long learners who are comfortable addressing a wide variety of subjects in a dynamic and meaningful environment.

USF System Audit reports functionally to the USF Board of Trustees Audit and Compliance Committee and the USF System President.

POSITION SUMMARY

The Senior Information Technology (IT) Audit Consultant has primary responsibility for planning and performing IT audits designed to identify risks and opportunities to improve processes, as well as making recommendations to mitigate against loss, and protecting the university's assets and reputation.

This position requires no overnight travel, minimal overtime, and offers flexible work hours.

This position requires compliance with USF System policies on safeguarding confidential financial and personal information.

This position requires a Level 2 criminal background check.

RESPONSIBILITIES

Audit IT processes for compliance with policies and procedures prescribed by management in order to verify computing controls are designed and operating effectively; identify key control points within a process, prepare risk assessments, develop audit programs, and test steps to evaluate the adequacy and effectiveness of controls in accordance with audit objectives; develop realistic recommendations that add value to the organization; prepare and present audit reports on findings and recommendations to management.

Develop and maintain an appropriate level of understanding of current technologies and IT best practices to help in the completion of assignments.

Serve as a technical advisor to financial/operational auditors on IT aspects of functions and activities reviewed.

Assist with special projects as assigned by audit leadership.

Develop and maintain effective relationships.

MINIMUM QUALIFICATIONS

This position requires a Bachelor's degree in Computer Science, Information Systems, Business, Accounting or a related discipline from an accredited university and three years of experience working as an IT auditor or IT risk adviser. Active professional IT certification such as CISSP, CISA, CISM, CRISC or CGEIT.

PREFERRED QUALIFICATIONS

Master's degree in Information Technology or related field from an accredited university.

CPA, CIA, ITIL Certifications are a plus.

Experience working with IT frameworks and professional standards such as COBIT, NIST, ISACA, IIA, COSO, FISCAM and ITIL.

SPECIAL SKILLS/TRAINING

Understanding of business processes, internal controls, risk management, and IT computing controls and testing of applications, Operating Systems, databases, and networks.

A strong understanding of relational databases (Oracle and SQL), and data analysis tools (such as ACL).

Knowledge of PeopleSoft and/or Banner security would be a plus.

GENERAL KNOWLEDGE & SKILLS

Prior project management experience.

Ability to manage and prioritize multiple tasks and projects.

Interpersonal skills to interact in team environment and foster client relationships.

Demonstrated understanding of the importance of business ethics.

Above average written communication skills including documentation of findings and recommendations.

Strong analytical skills.

Must be able to handle highly confidential information in a strictly professional manner.

INFORMATION FOR APPLICANTS

Job Opening Number: 13128

Posting Date: 05/05/2017

Posting End Date: Open Until Filled

At USF, you will find opportunities to excel in a rich academic environment that fosters the development and advancement of our employees. Serving more than 48,000 students, the USF System has an annual budget of \$1.6 billion and is ranked 43rd in the nation for research expenditures among all universities, public or private.

USF offers a first-class benefits package, which includes:

- Eligibility for the State of Florida's generous retirement, medical, dental, and life insurance plans.
- The Employee Tuition Program, that allows full-time USF employees to waive the tuition costs of up to 6 credit hours per semester.
- Accrual of 6.769 hours of vacation time biweekly (4.4 weeks per year), and 4 hours of sick leave biweekly (2.6 weeks per year). Employees immediately accrue and can utilize leave with no waiting period.
- Nine paid holidays each year. In addition, the university President may announce additional floating holidays.

USF also recognizes the importance of a good work-life balance and offers a wide variety of on and off-campus activities and services, including on-campus childcare options and a campus recreation center.

HOW TO APPLY

Apply online by completing the required information and attaching your cover letter and resume.

Please include your experience as it relates to the qualifications stated above. **YOUR COVER LETTER AND RESUME, PLUS ANY OTHER REQUESTED MATERIAL, MUST BE IN ONE ATTACHMENT.** Only online applications are accepted for this position.

Go to <http://www.usf.edu> and scroll down to click on "Work at USF" / Browse Jobs & Apply / Access CAREERS@ USF / Search Jobs Now / Look for Job ID **13128**.

Equal Employment Opportunity

USF is an equal opportunity, equal access academic institution that embraces diversity in the workplace.