



Monthly Board and Committee Meeting

December 8, 2017 noon - 1300

Dial in: +1 646 876 9923 (US Toll) or +1 669 900 6833 (US Toll) Meeting ID 172 828 811
<https://zoom.us/j/172828811> will not be using VOIP

Meeting Facilitator: Dan Ruggles

Board Members:

Committee Chairs

| Name | Title | Attended the Meeting | | Name | Title | Attended the Meeting |
|-----------------|-----------------|----------------------|--|------------------|-------------------------|----------------------|
| Dan Ruggles | President | X | | Ana Rodgers | Marketing | |
| Grace Roth | Vice President | X | | Jared Knisley | Webmaster | |
| Jon Campbell | Past President | | | Juan Vargas | CVENT and Email | |
| Kami Murphy | Membership | X | | Sophia Czaus | Social Media - LinkedIn | |
| Jose Hernandez | Treasury | X | | Johan Lidros | CISA/CISM | |
| Vidya Lingappa | Secretary | X | | Grace Roth | CRISC | X |
| Deep Patel | Sponsorship | X | | Randy Pierson | CSX | |
| Cassandra Young | Student Affairs | X | | Ric Daza | Social Media – Facebook | X |
| | | | | Nicholas Chugani | Events Committee | X |
| | | | | Cynthia Pal | Events Committee | |

Purpose of Meeting: Discuss Board’s operating activities

- 1) Call to order. Motion made by Dan Ruggles and seconded by: [Nicholas Chugani](#), unanimous

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2) Approval of minutes from Nov 10 2017. Motion made by Dan Ruggles and seconded by: [Grace Roth, Unanimous](#)

3) Insurance Coverage

- We were notified in May 2017 that we would be losing our Directors and Officers insurance and the insurance company sent a final notice end of July 2017. Our D&O insurance was late paid \$535 policy NFP0127663-00 via an electronic check from Wells Fargo and in the process of getting put back in full force.
- Hope to receive a copy of the D&O policy within two weeks or less.
- Our Business Liability policy was canceled by Hartford March 27 2014 for non-payment. That has been reinstated effective December 5 2017 for \$360.36 policy # 42SBMBA6882 – 001, paid via debit card.

[It has been set that President, Vice President and Treasurer to receive notification when insurance is due](#)

- Trying to get both policies placed on an email notification system, in addition to getting updated copies of the policies.
- Also trying to work through the issues with ISACA and Willis Group for any specific inclusion on the overall E&O policy. We may be covered with the D&O but need the policy to determine that. E&O policies run from \$1,500 to \$3,500 per annum

[Dan explained the liability of the Board members without the insurance. He purchased the insurance through his debit card and there is insurance coverage for the Dec 14 event.](#)

4) Sponsorship Committee: Deep Patel

[Sponsorship from PwC, Nelson and Protiviti confirmed for GRC in 2018](#)

[Following up with GCA next week](#)

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5) Certification courses – Johan Lidros / Grace Roth

| title | Code | Status | Start Date | Yes | No | Invited |
|---|-------------|--------|------------|-----|----|---------|
| IT Risk Communication Survey | WVNP7X7M2CD | Active | 01/26/2018 | 0 | 0 | 362 |
| 2017 ISACA Holiday Party | P7NXGW2G2PQ | Active | 12/14/2017 | 58 | 30 | 918 |
| CRISC Review Course-Winter 2017 | 73NZNNT3FTM | Active | 12/9/2017 | 13 | 31 | 2,689 |
| IIA Hosted Fraud and Security Seminar | QTNRFCQ7S4 | Closed | 12/8/2017 | 11 | 17 | 2,728 |

Grace: Several students showed interest in the CRISC class. How do we allow students for the CRISC class? Fees or Free?

Grace, Cassie and Dan to discuss the process to allow students (Undergrad & Graduate Students) & Faculty to register for ISACA certification classes. Email will be sent out once drafted, probably discuss it during Dec 14th holiday party event.

6) CSX formation

- In discussion with Nathan Fisk at USF to use their facility for the Feb 2, 2018 events and then offer CSX on Feb 3-4, 2018, provided one of the professors or grad students pass the CSX Fundamentals and qualifies to teach. Discussion in progress.

Dan is following up with Nathan regarding the event.

7) Events Committee – Nicholas / Cynthia / Grace

- Met with Mia Plachkinova in lieu Kenneth Knapp from University of Tampa. Still discussing using their facility for Spring training classes.
- Possible to hold the event at Sofwerx Feb 2 2018

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Grace: Feb 2 event, confirming the speakers in the next coming weeks

Possible GRC is April

Deep and Vidya volunteered to help. Dan suggested to add Victoria per her request.

8) Academic Relations – Cassie Young

- USF Beta Alpha Psi (BAP) Tampa Campus Visit - Wednesday, November 8th 5:00 - 6:00 PM
- University of Tampa Cybersecurity Club Visit - TBD
- USF BAP Tampa Case Competition - TBD (likely November)
- USF Tampa Student Chapter initiation - Ongoing effort

Cassie: No updates

Dan: Next week meeting with President of ISSA and ISC2 chapter presidents along with Johan to discuss events schedule, so as to not to step on each other's schedule and members can attend. Grace requested to join the meeting.

Upcoming event: Tampa B-Sides

9) Membership Activities - Kami Murphy

- Holiday CVENT includes the revised By-Laws and went out in tandem with the CRISC training. We have three events in December: IIA joint event, Holiday Event, CRISC
- Volunteer Maxime Wong, maximewong@gmail.com, 813-629-3951

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Kami provided updates on Holiday party: Grace has purchased the giveaways. Grace to bring a projector and Dan will bring Laptop. Maxine agreed to help check people at the door.

10) Social Media - Ric Daza / Sophia Czaus

Ric provided updates on followers in Social Media.

11) Finances – Jose Hernandez – Monthly and Quarterly information sent out Nov 8, 2017

Updates from Jose: Tracking activities in Bill Pay, Nov Bank reconciliation is done. Requested Board members to submit budgets for 2018. Showed the reports through screen share. All reports are available for board members to view. Jose to email the link.

12) Marketing – Ana Rodgers None

13) Website – CVENT – Jared Knisley and Juan Vargas None

14) Meeting Closed - at 12:58 PM

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Event Planning

| Title | Start Date | Duration | Notes | Email Reminder Frequency |
|--|-------------------------------|--------------|---|---|
| IIA Hosted Fraud and Security Seminar | Friday, December 8, 2018 | 1 day event | need to find out IIA schedule | |
| CRISC Review Course-Winter 2017 | Saturday, December 9-10, 2017 | 2 day event | runs two days and registration closes by Dec 4 | |
| 2017 ISACA Holiday Party | Thursday, December 14, 2017 | 3 hour event | Voting on by-laws | |
| Assurance and Security | Friday, February 2, 2018 | All day | | Planning with USF location |
| Possible CSX Fundamentals | February 3-4, 2018 | 2 day event | | Planning with USF professor grad student to teach |
| Networking Event | March 1, 2018 | 3 hour event | | |
| Tampa Bay Governance, Risk and Compliance (GRC) Conference | Friday, April 6, 2018 | All Day | Need to book Westshore Grand Hotel now and needs to be published by Feb 9 | Looking for alternate space |
| Call for Board Members and Volunteers: 2018-2019 Fiscal Year | Monday, April 30, 2018 | N/A | runs until May 24 | weekly |
| CRISC Review Course-Spring 2018 | Saturday, May 5, 2018 | 2 day | | |
| CISM Review Course-Spring 2018 | Saturday, May 5, 2018 | 2 day | | |
| CISA Review Course-Spring 2018 | Friday, May 11, 2018 | 3 day | | |



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| ISACA Certification Review Courses - Spring 2018 | Tuesday, May 1, 2018 | N/A | Issue May 5 and runs until May 1 | Issue reminder every other week and consolidates all 3 courses |
| 2017-2018 Elections | Friday, June 1, 2018 | N/A | Runs to June 15 and need bios and headshot from call for Board Members | weekly |
| 2018 ISACA Annual General Meeting | Thursday, June 21, 2018 | 3 hour event | | |