



Monthly Board and Committee Meeting

February 9, 2018 noon - 1300

Dial in: +1 646 876 9923 (US Toll) or +1 669 900 6833 (US Toll) Meeting ID 172 828 811
<https://zoom.us/j/172828811> will not be using VOIP

Meeting Facilitator: Dan Ruggles

Board Members:

Committee Chairs

Name	Title	Attended the Meeting		Name	Title	Attended the Meeting
Dan Ruggles	President	X		Ana Rodgers	Marketing	X
Grace Roth	Vice President	X		Jared Knisley	Webmaster	X
Jon Campbell	Past President			Juan Vargas	CVENT and Email	
Kami Murphy	Membership	X		Sophia Czaus	Social Media - LinkedIn	
Jose Hernandez	Treasury	X		Johan Lidros	CISA/CISM	
Vidya Lingappa	Secretary	X		Grace Roth	CRISC	X
Deep Patel	Sponsorship	X		Randy Pierson	CSX	
Cassandra Young	Student Affairs	X		Ric Daza	Social Media – Facebook	X
				Nicholas Chugani	Events Committee	
				Cynthia Pal	Events Committee	

Purpose of Meeting: Discuss Board’s operating activities

1. Call to order. Motion made by Dan Ruggles and seconded by: [Grace Roth](#) all in favor

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2. Approval of minutes from January 12, 2018 Motion made by Dan Ruggles and seconded by: [Kami and all in favor](#)

3. Other

- Global Leadership is in Fall 2018 in Chicago and need to sign up by March and also nominate a second person to attend. That falls into the next Board term but will sign up for two. ISACA pays for one and the chapter pays for the second one. [Dan explained the details](#)
- Chapter Affiliation Relationship document will be coming out for us to approve and sign. Documents relationship between our chapter and ISACA International.

[Megan joined the call and shared her screen to go over the Chapter Affiliation Agreement FAQs. Document need to be signed and returned within 60 days. Insurance requirement is a must per ISACA HO by laws.](#)

4. Insurance Coverage

- Recap sent to all board members January 20 2018 <https://drive.google.com/open?id=1fUxYODKf0XmiOkg0FdeL9SiTYZdWorSwpFH6ahMgHzk>

[Dan said Insurance details sent to all Board members with expiration dates](#)

5. Student Policy and Boot Camps and Events

I wanted to send you an email today to let you know about our exciting new Student Policy that the ISACA board has implemented. Our West Florida chapter is extremely committed to engaging the local students in our chapter and at our events. As such, we have implemented the following discounts for our events to make it more affordable for students.

We will allocate seven (7) free passes (per training boot camp) for students that attend from the hosting university allowing them to attend either CRISC, CISA or CISM boot camps for free for each occurrence. A faculty member from the hosting university may also attend free. The chapter will pay for the materials and food

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costs associated with those seven (7) students. Our boot camp courses are a unique benefit the West Florida ISACA chapter offers. The boot camp registration fee is typically \$400 for our members and \$500 for non-members.

Any other students from other colleges will be charged \$50 to attend the boot camps.

We will provide the university with CVENT discount codes for them to distribute amongst all those interested in the boot camp and/or event.

All students will be charged a flat \$25 fee for education events.

All students must be a member of the West Florida ISACA Chapter to receive the above benefits (the annual student fee is \$25). As a reminder, student membership grants you all the same benefits as a regular ISACA member in addition to the benefits mentioned above.

Please refer to our event calendar for upcoming West Florida ISACA events: [West Florida ISACA Events Calendar](#).

6. Certification courses – Johan Lidros / Grace Roth / Dan

- Accredited Chapter Trainer Program Requirements is in process of starting
- https://www.isaca.org/Chapter-Leader-Portal/Resources-To-Help-You/Certification/Pages/Accredited_Training.aspx
- Need 15 minute videos of the instructors that demonstrates how they interact with students, how they engage and present the material and will require at least two cameras, at least 45-60 minutes of recording and editing. Cost is likely to be \$2,000-\$3,000 to three to five instructors.
- Need to sign-up starting Feb 1
- Bundles for training material (electronic) start at \$250 for Members and you have to use a special voucher code to obtain

7. Finances – Jose Hernandez – Monthly and Quarterly information

[Jose went over the spreadsheet to get clarification on few items. He went over the income and expenses of Feb2nd Assurance event.](#)

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8. Sponsorship Committee: Deep Patel – waiting on sponsorship from 2 companies. Expected to get \$6000. Dan asked to contact Chris Dawes – WellCare.

9. Events Committee – Nicholas / Cynthia / Grace

- SheLeads Technical Assistance is available

Grace – GRC event preparation are going smoothly. Headshots and Speaker Bio sent to Juan and Ana for CVENT.

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CSX Fundamentals-Spring 2018	5TN6HQ6QJDP	Active	05/12/2018	0	0
CISA Review Course-Spring 2018	JCNCCSFNMTV	Active	05/11/2018	0	0
CISM Review Course-Spring 2018	P6NR6G6G2WB	Active	05/5/2018	0	0
CRISC Review Course-Spring 2018	NVNN75D4YPR	Active	05/5/2018	0	0
ISACA Certification Review Courses - Spring 2018	J9NQWCVPVBC	Active	05/5/2018	0	2,814
Tampa Bay Governance, Risk and Compliance (GRC) Conference	WWNH4T83NYK	Pending	03/30/2018	0	0
ISACA Career Networking and Social	58NSN2KQ665	Active	03/1/2018	6	990

10. Academic Relations – Cassie Young - [No updates](#)

- University of Tampa Cybersecurity Club Visit - TBD
- USF BAP Tampa Case Competition - TBD (likely November)
- USF Tampa Student Chapter initiation - Ongoing effort
 - Describe the plan

11. Membership Activities - Kami Murphy

[Mar 1 – Net working event confirmed](#)

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12. Social Media - Ric Daza / Sophia Czaus

Ric: Make sure networking event is advertised on linkedin, and other social media

13. Marketing – Ana Rodgers

- We have signed up for the 2018 marketing assistance

Grace to talk to Ana separately on marketing budgets.

14. Website – CVENT – Jared Knisley and Juan Vargas

- April – June for hosting website training.
- June – August is the proposed transition website and event management. Megan mentioned end of Aug
- Dates are subject to slipping further

15. Meeting Closed - 12:58 PM

Event Planning

Title	Start Date	Duration	Notes	Email Reminder Frequency
Networking Event	March 1, 2018	3 hour event		
Tampa Bay Governance, Risk and Compliance (GRC) Conference	Friday, March 30, 2018	All Day	Need to book Westshore Grand Hotel now and needs to be published by Feb 9	Looking for alternate space



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Call for Board Members and Volunteers: 2018-2019 Fiscal Year	Monday, April 30, 2018	N/A	runs until May 24	weekly
CRISC Review Course-Spring 2018	Saturday, May 5, 2018	2 day		Held at University of Tampa
CISM Review Course-Spring 2018	Saturday, May 5, 2018	2 day		Held at University of Tampa
CSX Fundamentals	Saturday, May 12, 2018	2 day		TENTATIVE – still working though logistics and location
CISA Review Course-Spring 2018	Friday, May 11, 2018	3 day		Held at South University
ISACA Certification Review Courses - Spring 2018	Tuesday, May 1, 2018	N/A	Issue May 5 and runs until May 1	Issue reminder every other week and consolidates all 4 courses
2017-2018 Elections	Friday, June 1, 2018	N/A	Runs to June 15 and need bios and headshot from call for Board Members	weekly
2018 ISACA Annual General Meeting	Thursday, June 21, 2018	3 hour event		